

# SCHEME FOR GRANT-IN-AID TO NON-PROFIT/NON-GOVERNMENTAL AYUSH ORGANISATIONS/INSTITUTIONS FOR UPGRADATION TO CENTRES OF EXCELLENCE

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## I. Introduction:

Given the growing consumer acceptance of AYUSH in the domestic and global society as an important component of pluralistic schemes of healthcare, the Govt. of India has decided to identify reputed AYUSH knowledge institutions in Non-Governmental/Private Sector and support them to upgrade *their functions and facilities* to levels of excellence. The Centers of Excellence may be institutions engaged in one or more of the following activities:

- Clinical research,
- Nursing hospitals and homes,
- Fundamental research based on the Fundamentals of AYUSH,
- Inter-disciplinary research in Pharmacognosy, pharmacology, pharmacy or product development, bridging AYUSH and modern science,
- AYUSH Informatics,
- Any other specialized area of AYUSH.

## II Objective of the Scheme:

To support creative and innovative proposals for upgrading both functions and facilities of reputed AYUSH institutions to levels of excellence. Upgrading functions implies adding new long-term functions or making significant qualitative improvements in the existing functions. It also includes support for human resources who will be attached to the new functions. Upgrading facilities also implies adding infrastructure or equipments that will result in a qualitative improvement.

## III Eligibility under the scheme:

The applicants should be reputed non-profit AYUSH knowledge institutions in Non-Governmental/Private Sector engaged in one or more of the above fields listed in the introduction to the scheme.

The applicants should have a track record of at least *ten years* of meritorious work in the AYUSH sector.

The applicant should have a competent *core staff* in the field in which the Centre of Excellence is proposed

The applicant should have a credible governance structure and reputed persons on its management committee.

Any institution that has obtained funding from any other Central Government Ministry/ Department for the same purpose in the last five years shall not be eligible for funding under this scheme.

Applicant shall have to make information available regarding any assistance taken from any State/Central Agency in the last 5 years.

#### **IV. Duration of the Scheme:**

The Scheme will be operational during XI<sup>th</sup> Plan. There will be a periodic review of the Scheme on yearly basis for mid-term corrections, if required.

#### **V. Mode of application**

Application for upgradation to Centers of Excellence shall be made in the proforma at

#### **Annexure.**

#### **VI. Whom to apply.**

Director (Schemes),  
Dept. of Ayurveda, Yoga & Naturopathy, Unani, Siddha and Homoeopathy,  
Indian Red Cross Society Building Annexe,  
Red Cross Road, Opp. Parliament House,  
New Delhi.

#### **VII. Selection process:**

1. The scheme shall be announced on the AYUSH website and brochures on the scheme should be widely distributed to all potential applicant constituencies.
2. Any applicant should be free to send a brief concept note which should information on
  - a) Proposed objectives of excellence and their justification;
  - b) Track record of meritorious accomplishments during the last ten years;
  - c) Profile of available staff and infrastructure;
  - d) Information on National and International awards;
  - e) Broad budget estimate for a five year program; and
  - f) Recommendation from two renowned experts in the field of sciences/medicine.
3. Concept notes approved by the selection committee should be invited to submit a full proposal through the concerned State Govt. with due recommendation.
4. The Accreditation-cum-Project Appraisal Committee will review and select the best proposal evaluated in terms of:
  - i) Bonafides of the organization for accreditation.
  - ii) Scientific relevance of objectives for excellence.
  - iii) Last ten years track record of the applicant.
  - iv) Strengths and limitations of the existing functions and facilities.
  - v) Anticipated outputs and outcomes during the next five years
  - vi) Quality of governance system of the applicant institutions.
5. Any Institution that has obtained funding from any other Central Government Ministry/Department in the last five years shall not be eligible for funding under this Scheme.

## **VIII. Funding Pattern**

The Grant-in-aid will be issued direct to the organisation in three installments as follows.

1<sup>st</sup> installment : 40% of sanction granted to the project.

2<sup>nd</sup> Installment : 40% of sanction on submission of UC & review of progress.

3<sup>rd</sup> & final installment : 20% of sanction after submission of UC and review of progress.

The Grantee institution is required to make a request for release of 2<sup>nd</sup> and 3<sup>rd</sup> installments giving reference to the sanction alongwith utilisation certificate and a report on the progress of the scheme. The grantee institution is also required to submit a Bank Guarantee before release of grant-in-aid to it.

## **IX. Accreditation-cum-Project Appraisal Committee**

- i. JS (AYUSH) - Chairman
- ii. Representative of Planning Commission - Member
- iii. Adviser (Ay.) / (Unani) / (Homoeopathy) of the Department Member
- iv. Directors of AYUSH Research Councils - Member
- v. Representatives of CSIR / DBT / DST/ICMR - Member
- vi. Director in-charge of the Scheme - Convener

## **X. Project Approval Committee**

- i. Secretary (AYUSH) - Chairperson
- ii. JS (AYUSH) - Member
- iii. Addl. Secretary & Financial Advisor - Member
- iv. Two renowned AYUSH Public Health Experts nominated by Secretary (AYUSH) - Member
- v. Director in-charge of the Scheme - Convener

## **XI. Checklist of Documents**

- i. Detailed Project Report (DPR) of the Proposal.
- ii. Duly filled in application form as per Annexure.
- ii. Attested copies of the Registration Certificate, Memorandum of Association and Byelaws of the Organization.
- iii. Attested copy of the Audited Statement of Account for the last 3 successive years.
- iv. A note of past activities especially those related to AYUSH Sector development.
- v. Latest Bank account Statement of the Organization.
- vi. A detailed note on the Organization's plan giving component-wise details of activities envisaged under the project proposal.
- vii. A detailed statement indicating grant-in-aid received from organisations/Govt. Departments in the past.
- viii. Recommendation of the project proposal from two renowned experts from the field of sciences/medicines.

## **XII. Certificate to be submitted with the application**

CERTIFIED THAT :

1. We shall abide by all the Terms and Conditions of the Grant.
2. We shall furnish such periodical / special reports as may be required by Department of AYUSH.
3. Our books and records shall be open to inspection at all times to Department of AYUSH or their authorized representatives.
4. Department of AYUSH may at their discretion, themselves or through their authorized representative evaluate the physical progress / utilization of funds for the projects.
5. The undersigned shall be personally responsible for the credibility and authenticity of the information provided and documents attached with the proposal and legally liable for any default in this regard.
6. Separate accounts for the project will be maintained.
7. In the event of the default or deviation from the terms and conditions of sanction of the projects, the Department of AYUSH shall have the right to forfeit the Bank Guarantee submitted by the organization prior to release of grant-in-aid.

## **XIII. Agreement**

The applicant institution is required to sign an agreement with the Department of AYUSH before sanction of grant-in-aid for implementation of the project within a time frame. In the event of failure to implement the project within the stipulated time frame the applicant institution will be liable for penalty as decided by the Dept.

\*Photograph of the Chief Functionary of the applicant Organization, duly attested by a Gazetted Officer. Signatures, Names and Stamp of Chief Functionary of the Organization

Postal Address:

Telephone Number with STD Code:

## **ANNEXURE**

### **Application form for grant-in-aid to non-profit/non-governmental AYUSH organizations/institutions for upgradation to centres of excellence.**

1. Name of the Agency/ Organisation
2. Registered Address
3. Address for correspondence
4. Registration No. and date (enclose a copy of the registration)
5. Financial status of the Organisation
  - a) Total income year-wise during the last 10 years.
  - b) Total expenditure year-wise during the last 10 years.
  - c) Total assets year-wise during the last 10 years.
6. Whether the Organisation has its own building If yes, give details of infrastructure available alongwith the information relating to training equipment , aid, vehicle etc.
7. Personnel employed  
S.No  
Name & Designation Work assigned in the project  
and his/her ability to perform  
the tasks
8. The details of objectives of the organisation.
9.
  - (i) Whether any grant-in-aid has been received from Dept. of AYUSH earlier, if so, the details thereof.
  - (ii) Whether the audited accounts and the Utilisation certificate has been furnished If not, the reasons on.
10.
  - a) Whether any grant-in-aid is being received from any other source including Central/ State Government.
  - b) If yes, details thereof including the activities undertaken.
11. The details of documents and certificates furnished with the project.
12. Area(s) to be covered under the Project:
  - a) Name of the State
  - b) Name of the District(s)
  - c) Name of the Block(s)

13. Details of eminent persons in the management committee of the organisation
14. Whether a concept paper on the proposal with following details has been enclosed:
  - a) Proposed objectives of excellence and their justification;
  - b) Track record of meritorious accomplishments during the last ten years;
  - c) Profile of available staff and infrastructure;
  - d) Information on National and International awards; and
  - e) Broad budget estimate for a five year program.
15. Amount of grant-in-aid required (item-wise) under the scheme with full justification and break of expenditure year-wise under various heads and (A working sheet for the grant should be enclosed)
16. Manner of implementation of the project. Name and signature of the General Secretary/ President/Chief Executive/Proprietor of the Organisation with Seal of Office.

### **Recommendations**

I. The project should be recommended by the District/State AYUSH Officer and countersigned by District Collector with seal

### **Undertaking**

I/We, on behalf of (Name of the Organisation/institution/NGO) hereby undertake that the progress of work of the project will be intimated to Department of AYUSH in the Ministry of Health & Family Welfare, Govt. of India on quarterly basis will submit utilisation certificate on the Grant-in-aid on yearly basis with details of audited accounts.

Signature-----

Name in capital letters: .....

(with seal)